

Date: November 6, 2007  
To: Members Lebanon Board of Finance  
From: Liz Charron, Chairman  
Subject: Regular Meeting

The Lebanon Board of Finance will hold a regular monthly meeting on Thursday, November 8, 2007. The meeting will be called to order at **7:30 PM** in the Lebanon Town Hall.

### **Agenda**

- A. Call to order.
- B. Minutes of previous meetings: October 11, 2007 Regular Meeting  
November 1, 2007 Special Meeting
- C. Correspondence
  - 1. Tree removal bid from Cemetery Commission.
  - 2. Draft of Code of Ethics – distributed earlier via email
- D. Monthly Expenditures/Payment of Bills
- E. Old Business:
  - 1. 2006-07 FY audit.
  - 2. Fund Balance Subcommittee.
- F. New Business
  - 1. Results of November 6, 2007 election as it relates to the Board of Finance.
  - 2. Update from Library (Holly Sinkewicz and Julie Culp)
  - 3. Consider and act on request from Cemetery Commission for funding for tree removal.
  - 4. Discuss and act upon draft of Ethics Code.
  - 5. Status of Finance Office backlog (Joyce Okonuk, First Selectman)
  - 6. Discuss and act upon requesting boards and commissions to submit revised line item budgets for the 2007-08 FY so these can be entered into the accounting system and monitored.
  - 7. Consider and act upon proposed calendar for 2008 Board of Finance regular meetings.
  - 8. Consider and act upon proposed calendar for the 2008-09 FY budget meetings, including deadline and process for requesting boards and commissions to submit their budget requests.
  - 9. Other
- G. Adjourn.